

Quality Assurance & Improvement Action Plan

Action No.	PSIAS Reference	Improvement Area	Proposed Action	Responsibility	Timescale
1.	1310 – Requirements of the Quality Assurance and Improvement Programme	Does the Quality Assurance & Improvement Programme include both internal and external assessments?	An external assessment will be carried out by the Chief Audit Executive from Gwynedd County Council in accordance with the Welsh Chief Auditor's Group peer review arrangements.	Chief Internal Auditor	31 March 2018
2.	1320 – Reporting of the Quality Assurance and Improvement Programme	Has the Chief Audit Executive reported the results of the external assessment to senior management and the board?	The results of the external assessment to be presented to the Corporate Governance Committee.	Chief Internal Auditor	23 May 2018
3.	1320 – Reporting of the Quality Assurance and Improvement Programme	Has the results of ongoing monitoring of the quality and assurance programme and progress against the improvement plan been communicated at least annually?	Progress made against the quality assurance improvement programme to be included in the Internal Audit Annual Report.	Chief Internal Auditor	23 May 2018

PSIAS Self-Assessment

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4.	1320 – Reporting of the Quality Assurance and Improvement Programme	Do the results include the assessor's or assessment team's evaluation with regards to the degree of the internal audit activity's conformance with the PSIAS?	The external assessment results will be reported in the Internal Audit Annual Report.	Chief Internal Auditor	23 May 2018
5.	1322 – Disclosure of Non-Conformance	Has the Chief Audit Executive reported instances of non-conformance with the PSIAS to the board?	Any instances of non-conformance will be reported to the Corporate Governance Committee and any significant deviations will be included in the Annual Governance Statement.	Chief Internal Auditor	As required
6.	2450 – Overall Opinion	Does the annual report incorporate: a) A statement of conformance with the PSIAS? b) The result of the QAIP? c) Progress against any improvement plans resulting from the QAIP?	The Internal Audit Annual Report to incorporate a statement of conformance with the PSIAS and progress against any improvement plan resulting from the Quality Assurance & Improvement Programme.	Chief Internal Auditor	23 May 2018